

Plum Borough School District  
Budget Transfer Request Form - March 2016

Ref.	To: Account Code /Description/ASN (DR)	From: Account Code /Description/ASN (CR)	Amount	Reason for Transfer
1	10-1110-758-000-30-01-30-260-00/75870 TV Production / HS/ Software	10-1110-648-000-10-02-00-000-00/09601 Educational Software	\$ 70.00	Underbudgeted
2	10-1211-322-000-10-20-00-000-00/83229 Life Skills Support - AIU#3 Contracted Svc	10-1221-322-0002-00-20-00-000-00/75276 AIU Hearing Support Svcs.	43,150.00	Underbudgeted
3	10-1241-324-00-00-20-00-000-00/14407 Learning Support Para Substitutes Svcs	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	2,400.00	Higher than usual substitute needs
4	10-1241-324-000-00-20-00-000-00/14407 Learning Support Training	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	5,604.00	Underbudgeted
5	10-1241-610-000-00-00-000-00/14356 Autistic Classroom Supplies	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	1,500.00	Underbudgeted
6	10-1290-569-000-00-20-00-000-00/13296 Approved Private School Tuition	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	300.00	Underbudgeted
7	10-2120-580-000-10-02-00-000-00/12111 Travel - Guidance Department	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	150.00	Underbudgeted
8	10-2270-580-000-00-20-00-140-00/13550 Instructional Staff Development Travel	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	100.00	Underbudgeted
9	10-2350-300-000-00-20-00-000-00/00849 Legal Services / Solicitor	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	14,850.00	Underbudgeted
10	10-2360-810-000-00-15-00-000-00/10605 Dues and Fees - Superintendent	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	600.00	Increase in dues and fees
11	2380-580-000-10-08-00-000-00/09413 Travel/Conferences - Principal / RP@HP	10-2620-321-000-00-20-00-000-00/13142 Custodial Substitute Svc. - Kelly	50.00	Underbudgeted
12	2380-580-000-10-04-00-000-00/09413 Travel/Conferences - Principal / Center	10-5910-840-000-00-00-000-00/76552 Distwide Contingency Fund	70.00	Underbudgeted
13	10-2620-430-000-00-20-00-000-00/00833 Building Repairs - Oblock - Wrestling Pit	10-5910-840-000-00-00-000-00/76552 Distwide Contingency Fund	26,100.00	Unexpected building repair
14	10-2660-430-000-00-20-00-000-00/01406 Equipment Repair / Evening Security Equip	10-5910-840-000-00-00-000-00/76552 Distwide Contingency Fund	120.00	Underbudgeted
15	10-2740-516-000-00-00-000-00/14362 Spec. Ed. Transportation Svc - AIU fees	10-5910-840-000-00-00-000-00/76552 Distwide Contingency Fund	24,300.00	Underbudgeted / unexpected increase
16	10-2740-750-000-00-11-00-000-00/15129 Student Transportion Svc - New Equip	10-5910-840-000-00-00-000-00/76552 Distwide Contingency Fund	1,600.00	Underbudgeted - New Cameras
17	10-5510-830-000-00-00-000-00/00685 Debt Service Reporting Fees	10-5910-840-000-00-00-000-00/76552 Distwide Contingency Fund	3,060.00	TRAN Comittment Fee unexpected

<input type="checkbox"/> (x)	<input type="checkbox"/> (x)
Business Administrator's Approval X _____	Superintendent's Approval X _____
Finance Committee Approval Date: _____	Board Approval Date: _____

\* Budget Transfer Requests must be signed by the Building Administrator and forwarded to the Business Office for approval.  
 \* All Budget Transfers require final approval by the Board of Director prior to the actual tranfer of funds.  
 \* Budget Transfer Requests must be received by the Business Office at least five days prior to the Regular School Board Meeting.